



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

June 6, 2011

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk;
Councilors Jeff Eddins, and Terry Gleason.

ABSENT: Councilors Tim Poirier and James Roberson.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Chris Hills, Planning Director; Jeff Triezenberg, Senior Planner; Jimmy Overton, Finance Director; Tracy Pedigo, Public Works Director; Jason Godwin, Assistant Police Chief; Fred Boone, Town Engineer; Chris Darden, PSO Shift Supervisor.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.

ITEM II. APPROVAL OF MINUTES

April 20, 2011
May 2, 2011

...Motion by Mayor Pro Tem Chalk to approve the minutes of April 20, 2011 and May 2, 2011. Motion seconded by Councilor Eddins and carried unanimously.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Knightdale High School Men's Track Team Recognition

Mayor Killen recognized the Knightdale High School Men's Track Team and thanked Coach David Castell for the team's accomplishments which included recently winning the State Championship.

Coach Castell presented Mayor Killen with a State Champions t-shirt from the team.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

None at this time.

ITEM V. CONSENT AGENDA

Nothing at this time.

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.

A. ZTA-5-11 Appendices Update

Public hearing opened at 7:08 p.m.

Jeff Triezenberg, Senior Planner presented a zoning text amendment to amend Appendices of the Unified Development Ordinance for consistency with the 2027 Comprehensive Plan and recommended referral to the June 13, 2011 Land Use Review Board meeting.

No one approached.

...Motion by Councilor Gleason to close the public hearing at 7:12 p.m. and refer ZTA-5-11 to the June 13, 2011 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

B. ZTA-6-11 Farm Building Code Exemption

Public hearing opened at 7:12 p.m.

Planner Jeff Triezenberg presented a zoning text amendment to amend Chapter 1 of the Unified Development Ordinance in regard to making a notation of the State Building Code exemptions afforded to the Town for accessory structures associated with bona fide farms.

Mr. Triezenberg recommended referral to the June 13, 2011 Land Use Review Board meeting.

No one approached.

...Motion by Mayor Pro Tem Chalk to close the public hearing at 7:15 p.m. and refer ZTA-6-11 to the June 13, 2011 Land Use Review Board meeting. Motion seconded by Councilor Eddins and carried unanimously.

C. Fiscal Year 2012 Budget

Public hearing opened at 7:16 p.m.

Finance Director Jimmy Overton presented the proposed Fiscal Year 2012 Budget and answered questions from Council.

No one approached.

Public hearing closed at 7:42 p.m.

ITEM VII. SET PUBLIC HEARINGS

Bobbitt Property Annexation
RES #11-06-06-001

Planning Director Chris Hills reported receipt of a voluntary annexation petition from the owner of approximately 0.88 acres adjacent to the southern right-of-way of Old Faison Road and east of I-540. Mr. Hills

requested adoption of a Resolution to set the date of a public hearing for June 15, 2011.

...Motion by Mayor Pro Tem Chalk to adopt Resolution #11-06-06-001 setting the date of the public hearing for June 15, 2011. Motion seconded by Councilor Gleason and carried unanimously.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

None at this time.

ITEM X. NEW BUSINESS

Widewaters Roundabout/Hinton Oaks Median Improvements

Town Engineer Fred Boone presented results of an informal bid for improvements to the Widewaters Roundabout/Hinton Oaks Median and recommended entering a contract with Gelder & Associates in the amount of \$31,895.

Finance Director Jimmy Overton presented a budget amendment to appropriate additional funds for the project in the amount of \$8,000.

...Motion by Councilor Gleason to approve the requested budget amendment and authorize the Town Manager to enter into contract with Gelder & Associates for the Widewaters Roundabout/Hinton Oaks Median Improvements. Motion seconded by Councilor Eddins and carried unanimously.

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Gleason reported meeting Monday, June 13, 2011.

B. Finance

No report.

C. Public Safety

Councilor Eddins reported tonight's meeting was rescheduled to Wednesday, June 15, 2011.


D. Nominating
No report.

E. Liaison Reports
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

ITEM XIV. ADJOURNMENT

...Motion by Councilor Eddins to adjourn at 7:54 p.m. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.



Mayor Russell B. Killen

Town Clerk Suzanne M. Yeatts